

**Position: Bilingual Community Organizer– San Miguel County**  
**Supervisor: Policy & Advocacy Manager**  
**Status:Part-Time**

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**JOB SUMMARY:**

The Bilingual Community Organizer supports and advocates for San Miguel County’s multicultural community—especially underserved residents, people of color, and Spanish speakers—through culturally responsive outreach, relationship-building, and community-rooted organizing. The role supports Multicultural Advocacy programming within TCHNetwork, including Immigration Legal Services, Raíces Sin Fronteras, and the Worker’s School.

**CORE RESPONSIBILITIES:**

*May include the following, and other duties as assigned.*

Conduct outreach—primarily with Latino, Spanish-speaking, immigrant, and other marginalized residents—connecting people to resources that support wellbeing, self-sufficiency, health, and civic participation.

- Build and sustain trusted relationships with Spanish-speaking, immigrant, and working-class community members across San Miguel County through consistent presence and follow-through.
- Listen for shared experiences, emerging needs, strengths, and service gaps; support community members in identifying priorities and shaping collective responses.
- Provide community navigation and program support by sharing information in accessible, culturally grounded ways (e.g., small gatherings, WhatsApp, and trusted word-of-mouth networks).
- Connect residents to relevant resources and partners across health, behavioral health, housing, legal, and community services; strengthen cross-referral relationships that center dignity and cultural relevance.
- Support logistics and outreach for Multicultural Advocacy initiatives and events (e.g., Community Conversations, Wellness Week, Worker’s School programming) based on team priorities and capacity.
- Support seasonal or as-needed programs aligned with capacity (e.g., Driver’s License Academy, Worker’s Fund/Good Neighbor Fund administration, Skippy and basic Immigration Legal Services support such as document collection and clinic preparation).
- Document outreach, activities, and themes in TCHNetwork tracking systems (e.g., CRM/Civi); share patterns and community-informed feedback with the Multicultural Advocacy Manager and relevant teams.
- Participate in required trainings, reflection spaces, and team meetings; contribute to continuous improvement of community-led approaches.
  - assisting with outreach, participation support, and communication with Spanish-speaking residents on employee housing issues and Resident Advisory Committee engagement
  - providing basic assistance to undocumented working people if they need to apply for the Benefits Recovery Fund (unemployment benefits); connecting working people to our



nonprofit legal partner, Towards Justice, for additional support; mapping worker's stories when violations arise

- Assisting clients in navigating complex healthcare systems

**EDUCATIONAL AND EXPERIENCE REQUIREMENTS:**

- Fluency in Spanish and English (spoken and written).
- Commitment to community engagement, health equity, advocacy, and community education.
- Strong communication skills and cultural humility across in-person, phone, text/WhatsApp, and email.
- Ability to facilitate meetings and community conversations.
- Comfort with technology and common software (Microsoft 365 and CRM systems); Canva experience is a plus.
- Ability to work flexible hours (some nights/weekends) and travel within the region as needed.

**REQUIRED RESOURCES:**

Valid driver's license with reliable transportation and car insurance, and the ability to travel up to 70 miles, even in inclement weather, to perform duties related to this position.

**LOCATION:**

Based in the Telluride office. May require travel throughout San Miguel County.

**COMPENSATION AND BENEFITS:**

The hourly rate is \$25.80 – \$28.08 based on experience. This position is part time at 15-20 hours per week. These hours may vary depending on programming and supervisor direction.

**Benefits Package:**

- Accrued vacation based on hours worked, 12 paid holidays, and up to 48 hours of sick leave annually.
- Up to 3.5% 401k contribution match
- Flexible Spending Account after 90 days, Employee Referral Program, Mental Health Wellness Program, and Professional Development Opportunities.

**DIVERSITY, EQUITY, AND INCLUSION:**

Tri-County Health Network is a nonprofit organization committed to collaborating with our communities to improve healthcare for everyone. Diversity, Equity, Inclusion and Belonging is at the core of our mission and work in the region.

Signature:

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Name

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Date:

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PT Bi-Lingual Community  
Organizer