Position: Community Organizer

Direct Supervision: Policy & Advocacy Manager

Status: Full-time – Hourly, Non-exempt

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**JOB SUMMARY:**

The Community Organizer is a field-based position that works directly with community members focusing on those who are often underserved, Spanish speakers, and/or people of color to improve health outcomes by increasing access and affordability. Responsibilities include recruiting community members, leading development, and facilitating Community Action Councils (CACs). CACs are designed to empower underrepresented community members to ensure their voices and experiences are considered when local governmental policies are created, and programs are developed. The Community Organizer will also conduct outreach to promote TCHNetwork programming, educate community members about health resources, and refer eligible individuals and families to our enrollment team for assistance in enrolling for Medicaid/CHP+, Colorado’s health insurance marketplace, and SNAP.

**DUTIES AND RESPONSIBILITIES:**

*May include the following, and other duties as assigned.*

1. Promote and build individual and community relationships through outreach, community education, social support, and advocacy
2. Work with target populations to develop a deep understanding of the gaps in services and solutions to close the gaps
3. Assist in launching the toolkit to develop Community Actions Councils (CACs) that result in authentic engagement and empowerment of CAC members to share their stories, needs, and ideas for health equity within their communities
4. Successfully recruit and maintain retention of a diverse membership for CACs that includes identifying and developing relationships with underrepresented community members
5. Offer capacity building workshops to CAC members to frame the narrative about equity in their community
6. Empower through support and coaching, as needed, CAC members to be their own advocates and voice their opinions
7. Implement programs designed to empower members of the community to take action on local issues
8. Build positive and collaborative relationships between the CAC, businesses, and local and state elected officials
9. Offer education and referrals to our enrollment team to clients for benefit programs including SNAP, Medicaid, CHP+, and/or marketplace insurance
10. Refer any clients for Care Coordination or services outside your scope to the appropriate team member or organization
11. Conduct program outreach to vulnerable populations that address health equity including public health outreach for vaccinations and immunizations, as requested
12. Connect vulnerable populations to community resources including clinics providing vaccination services, assisting to make appointments as necessary, and identifying resources to address barriers, such as transportation.
13. Conduct client surveys and enter responses in order to track utilization and measure progress, and success
14. Document all outreach and engagement efforts with both clients and stakeholders in required tracking systems demonstrate improved health outcomes and community awareness
15. Participate in required community events, trainings, conference calls, and meetings as directed
16. Assist with Spanish translation and interpretation for TCHNetwork programs and on behalf of monolingual Spanish speaking clients
17. Other duties as required to ensure the success of the program and TCHNetwork

EDUCATIONAL AND EXPERIENCE REQUIREMENTS:

1. A high school diploma and four years of demonstrated achievements in community outreach, engagement, and/or education or a college degree from a four-year accredited university
2. Fluency in Spanish and English languages, both oral and written
3. Excellent verbal and culturally sensitive communication skills (in person, on the telephone, and through email correspondence)
4. Two years’ direct experience in advocacy or client and community engagement

PREFERRED QUALIFICATIONS:

1. Resident of the community for the past two years
2. Strong public speaking skills
3. Previous experience working in a rural area and engaging in social services and community outreach
4. Community organizing experience, group facilitation skills, and a demonstrated commitment to social and racial justice
5. Track record of working independently with good time management skills
6. Aptitude for computers and Microsoft Word and Microsoft Excel
7. Ability and willingness to work flexible hours (some nights/weekends)

SKILLS AND PERSONAL ATTRIBUTES:

1. Must possess demonstrated ability to relate to individuals and families of varied ethnic, cultural backgrounds, ages, and economic circumstances
2. Trusted member of the community and ability to make new and lasting connections
3. Ability to maintain client/patient confidentiality
4. Ability to work in a fast-paced environment and tailor educational and prevention messaging to varied populations.
5. Strong work ethic, self-motivated, and collaborative style
6. Excellent critical thinking and consultative problem-solving skills

**OTHER**

Requires regular local and regional travel. Must have reliable transportation to travel as needed and comfortable traveling in inclement weather. Valid driver's license and car insurance required. Ability to work a flexible schedule including evenings and weekends. Must be able to lift 50+ pounds.

**LOCATION:**

This field position will work in Delta County- No relocation assistance available

**COMPENSATION AND BENEFITS:**

The hourly rate is $19.79 - $22.90 based on experience

TCHNetwork offers a competitive benefits package: 80 hours vacation, 80 hours paid holiday, and 48 hours PTO. We pay 100% of your employer-sponsored medical & dental insurance premium after 90 days, offer up to 3% match IRA with immediate vesting, flexible spending account, employee referral program, mental health wellness program, & continued professional development opportunities.