



San Miguel Communities That Care (CTC)

CTC Youth Advisor Intern (Part-Time, Temporary Employment Position)

Position Description

The CTC Youth Advisor position will work with the San Miguel Communities That Care Coalition (CTC) through Tri-County Health Network (TCHNetwork), and will include working with staff at TCHNetwork, other youth-serving organizations and coalition members of CTC, and other youth in the Telluride School District (TSD).

The focus of the work includes, but is not limited to, outreach to local youth, providing youth perspective and recommendations to inform health outreach and education activities, creating and reviewing social media and print materials for relevance for youth audiences, and serving on community-wide coalitions to offer youth perspective and represent the youth voice. We believe that young people have an expertise in the lives of youth and youth culture and by having them as a part of our team, we will improve the programs and policies that affect the lives of ALL of our community's youth.

The CTC Youth Advisor will be responsible for ensuring the CTC coalition incorporates youth input and makes decisions about young people with young people's input.

Position Specifics

- 4 hours per week (M- F)
- Participate in evening or weekend activities at the Youth Hangout related to CTC efforts 2 x per month, maximum of 8 hours per month
- Position is during the school year, with potential for summer employment outside of the school year
- \$14.00/hour

Responsibilities

Outreach:

- Recruit additional young people to join the CTC Youth Group Club:
 - Create an "elevator speech" to summarize CTC
 - Develop a peer recruitment plan to encourage peers to join the club, including flyers, distribution, leadership roles and timeline
- Attend CTC Coalition meetings and community outreach efforts with and on behalf of the coalition
 - Assist with workshop preparations including presentation, agenda creation and document prep
 - Assist at meetings/events as needed
 - Provide work-specific updates at coalition meetings
- Regularly attend CTC Youth Group Club meetings
- Work closely with the CTC Youth Group Club to ensure youth inclusion and participation at coalition meetings and at all CTC events.
- Work closely with the TCHNetwork staff to create, plan and coordinate community outreach efforts
- Create and complete mental health or substance use related project(s) in the community



Marketing:

- Contribute to a monthly coalition newsletter content
- Take photos at coalition meetings and document efforts within your community to create an understanding of why substance use prevention and mental health promotion matter to our community's overall health
- Assist with mailings, print projects, workshop materials
- Other clerical tasks as assigned

Minimum Qualifications

- Student in the Telluride R-1 School District or Telluride Mountain School in grades 9-12
- Able to use social media tools, such as Snapchat, Facebook, YouTube, and various other websites

Additional Desired Qualifications

- Ability to implement creative ideas to connect people, organizations, and resources to benefit ALL young people in our community
- Strong time management skills and ability to follow-through with tasks
- Experience leading a meeting or group discussion and collaborating on projects with other youth
- Innovative thinker, comfortable working in partnership with adults and peers including sharing ideas and thoughts with adults and youth alike
- Participation in in-school or after-school activities
- Outstanding skills in verbal and written communications
- Strong interpersonal skills: confident and outgoing

Conditions of Employment

- This employment will occur during the 2019-20 school year
- Candidates must be willing to work up to 4 hours per week at the TCHNetwork offices, to be determined based on your academic and extracurricular schedule
- Candidate must be willing to participate at least 2 times per month at the Youth Hangout
- You must be willing to work some evenings and weekends, as requested.
- Pass a background check and receive satisfactory responses from your references.

Application Process

- Complete application
- Provide 1 Letter of Recommendation from current teachers, coaches, school counselors, school principal, or former employer.
- Participate in an in-person interview with TCHNetwork staff
- If offered the position, a required Background and Reference Check will be completed upon hiring



CTC Youth Advisor Intern

Application

Name: _____

Grade (Fall 2019): _____

School: _____

Email: _____

Cell Phone: _____

Best way to reach me is (check one): _____ Phone

_____ Email

Mailing Address:

Home Address:

of siblings that you live with: _____

What is your availability during the school year for 4 hours of work per week?

Days: _____

Times: _____

Have you participated in the Youth CTC Group before: _____

Please list the dates of the extracurricular activities/clubs/sports teams you have joined while in high school?

What is the most important health issue to you and the young people you know (500 words max.)?

Why do you want to work on youth substance use prevention (500 words max.)?

TRI-COUNTY HEALTH NETWORK



Please share your experience in being part of a “team” or project that worked toward a common goal?
(250 words max)?

Please email your completed application to Sami Damsky, Behavioral Health Outreach Coordinator at coord-bh@tchnetwork.org.